

Team Managers' Duties

Leadership Responsibilities

First and foremost, a manager is a leader of her team. She is responsible for a variety of administrative matters, but will also be a strong influence on the culture of the team. At the same time, team manager is a leadership position within the CWBL as a whole. As such, managers should remain aware of and engaged in the overall development of the league, bearing in mind that the health, growth and success of the league must be a primary goal and take precedence of any one team's ambition. Managers are expected to participate in strategic discussions that affect the league and support the League Committee's decisions. They should encourage their players to participate in league-wide practices, scrimmages and other events in order to build camaraderie within the league. This is especially important during these early years of establishing a strong foundation for a sustainable league that we can all enjoy for years to come.

Remembering that players and coaches will be coming from many different backgrounds and playing experiences, we want to promote a fun and inclusive atmosphere, commitment to the team and the CWBL, fellowship within the greater women's baseball community, and, of course, healthy competition. Managers are encouraged to select an assistant manager to help them.

Management Responsibilities

Pre-draft

- Choosing a team name, colors, logo, etc., and designing uniforms. (new teams)
- Getting to know the coaching team and establishing a good working relationship.
- Attending as many pre-draft events as possible to get to know potential players
- Drafting players

Post-draft

- Ordering uniforms
- Organizing pre-season workouts, team-building, etc.
- Attending and encouraging her team to attend league workouts and events
- Communicating expectations to players in terms of attendance, attitudes, etc.
- Ensuring that all players have access to the necessary information, such as league rules, the rules of baseball, pre-season events, etc.

In-season

- Team communications, such as determining who will be coming to practices and/or games each week and providing the list to the coaches for game planning purposes, informing team members about practice schedules, if any, etc.

Chicago Women's Baseball League Rulebook

- Managing games, unless you have engaged the help of a coaching staff for that purpose.
- Ensuring that all team members have and wear proper uniforms, according to the CWBL rules.
- Knowing all of the official CWBL rules and making sure that coaches and players comply with these rules.
- Finding substitute players, when needed.
- Adding new players, if necessary, according to the established procedures.
- Addressing players' concerns.
- Addressing coaches' concerns.
- Mediating conflict among players and between players and coaches if necessary.
- Submitting game stats to league weekly.

Expectations

- Managers are expected to be at all games and practices unless they are out of town for business or vacation. If you travel frequently or have other commitments on the weekends, you should not be a manager.
- Managers must be willing to accept and support the rules and goals of the CWBL. This includes respecting the role of the League Committee.
- Managers must lead by example. Complaining, criticizing, impatience and negativism are not acceptable from the manager. Problems with players or coaches should be handled in a professional manner and, when possible, privately.

Qualifications

- Strong interpersonal and communication skills
- Leadership experience and ability
- Ability to deal with discontent and to resolve conflicts
- Highly organized and attentive to detail
- Commitment to promoting a positive and inclusive culture within the CWBL
- Knowledge of the game of baseball
- Computer literate
- Knows how to keep score OR will learn to do so before the season begin